

BAXTER COUNTY QUORUM COURT AGENDA

December 6, 2022

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON TUESDAY, December 6, 2022 AT 6:00 PM IN THE 2ND FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE MICKEY PENDERGRASS PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- COMMITTEE REPORTS: Personnel and Budget Committees
- PRESENTATION:

- NEW BUSINESS

- 1. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF OCTOBER TO THE SHERIFF'S DEPARTMENT 2022 BUDGET.
- 2. AN ORDINANCE PROVIDING FOR AND ADOPTING A BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023.
- 3. AN ORDINANCE APPROPRIATING FUNDS TO PURCHASE PROPERTY.
- 4. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$2,377.14 AND RE-APPROPRIATING FUNDS IN THE AMOUNT OF \$25,000.00 IN THE JUVENILE SERVICES BUDGET.
- 5. AN ORDINANCE APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$12,811.75.00 FOR COTTER/GASSVILLE RURAL FIRE PROTECTION DISTRICT TO THE COUNTY JUDGE'S BUDGET.

- ANNOUNCEMENT

- ADJOURNMENT

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF OCTOBER TO THE SHERIFF'S DEPARTMENT 2022 BUDGET.

WHEREAS, the Sheriff's Department has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of October, 2022:

- \$ 60.00 received from DWI Fines from District Court
- \$ 1,036.00 received from Act 770 Fees
- \$ 2,757.35 received for Installment Fees
- \$ 100.00 received for VIN Checks
- \$ 400.00 received for Inmate Social Security
- \$ 250.00 received for Retired Law Enforcement Qualification
- \$ 95.00 reimbursement for Court Ordered Restitution (Parts & Repairs - Jail)
- \$ 312.55 reimbursement Inmates' Medical
- \$ 337.33 reimbursement Inmate Prescriptions (Sent from BXSO to Treasurer's Office)

WHEREAS, it is necessary to appropriate said monies totaling \$5,348.23 to the appropriate line items in the Sheriff's Department 2022 budget.

Section 1. There is hereby appropriated from the 2022 County General Fund (#1000) \$1,446.00 for the following designated expenditures:

- \$ 1,136.00 to GL# 1000-0400-2001 (Sheriff: General Supplies)
- \$ 60.00 to GL# 1000-0400-2007 (Sheriff: Fuel, Oil, Lubricants)
- \$ 250.00 to GL# 1000-0400-3101 (Sheriff: Training & Education)

Section 2. There is hereby appropriated from the 2022 Sheriff's Special Projects Fund (#3400) \$2,757.35 for the following designated expenditures:

- \$ 2,757.35 to GL# 3400-0400-3003 (Sheriff's Projects - Computer Services)

Section 3. There is hereby appropriated from the 2022 County Jail Fund (#3401) \$1,144.88 the following designated expenditures:

- \$ 337.33 to GL# 3401-0418-2004 (Jail: Medicine & Drugs)
- \$ 95.00 to GL# 3401-0418-2023 (Jail: Parts & Repairs)
- \$ 712.55 to GL# 3401-0418-3006 (Jail: Medical, Dental & Hospital)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS; AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE PROVIDING FOR AND ADOPTING A BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023.

Section 1. ANNUAL BUDGET ADOPTED BY REFERENCE. The annual budget for calendar year 2023 identified as "2023 ANNUAL BUDGET, BAXTER COUNTY, ARKANSAS" dated December 6, 2022 is hereby adopted by reference. A copy of said budget shall be filed in the office of the Circuit/County Clerk and shall be available for inspection and copying by any person during normal office hours.

Section 2. NONRESTRICTED EXPENDITURE CATEGORIES. Expenditure of funds appropriated by this Ordinance shall not be restricted to the line item expenditure codes comprising the major categories of expenditures – Personal Services, Supplies, Other Services and Charges, Capital Outlay, and Debt Service – but shall be restricted to office/departmental expenditures within the above enumerated major categories of expenditures except for funds appropriated for personnel salaries and wages and related employee benefits. Personnel expenditures shall not exceed the dollar amounts, numbers of employees, and salary or wage rates specified in the annual budget or an amendment thereto.

Section 3. SALARIES & MERIT INCREASE/EMPLOYEE PERFORMANCE EVALUATIONS. Salaries for County employees are based on the grade assignments for various positions with designated salary ranges for each grade and the Grade Scale provides the hourly salary ranges for assigning hourly rates. The Personal Services Schedule of Salaries and Wages is attached. Employee performance evaluations must be completed (*Baxter County Code § 240.00*) prior to the anniversary of the employee's hire date before any merit increases authorized in this budget are awarded. Each Department Head is responsible for ensuring that requests for merit increases follow proper procedure, which includes the submission of a completed and signed *Notification of Personnel Action* form, with a satisfactory performance evaluation attached.

Section 4. EXPENDITURES RESTRICTED TO SPECIFIED FUND. No expenditure of appropriated funds shall be made from any fund other than the fund specified in this Ordinance, or an amendment thereto.

Section 5. TRANSFERS. Any transfers of monies between various funds of the County or between the major categories of expenditures – Personal Services, Supplies, Other Services and Charges, Capital Outlay, and Debt Service – shall be made only with prior approval of the Baxter County Quorum Court. Provided, however, all transfers budgeted for in the annual budget shall be exempt from the provisions of this section.

Section 7. Severability. If a provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provisions or application, and to this end the provisions of this ordinance are declared to be severable.

Section 8. This Ordinance, being necessary for the protection and preservation of public health and safety, an emergency is hereby declared to exist and this Ordinance shall be in force and shall take effect upon passage and publication.

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: Baxter County Budget Committee

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

SECTION 6 - FY 2023 REVENUE FUND SUMMARY AND APPROPRIATIONS

FUND #	FUND TITLE	Revenues	Expenditures (Appropriations)	%
1000	COUNTY GENERAL	\$ 11,314,400.00	\$ 8,215,715.00	73%
1001	GENERAL RESERVE FUND	\$ 1,666,908.00	\$ -	0%
1005	CORONAVIRUS RELIEF FUND	\$ 1,085.00	\$ 1,085.00	100%
1006	ARPA REVENUE REPLACEMENT FUND	\$ 6,814,837.00	\$ 6,814,837.00	100%
1007	LATC FUND	\$ 668,546.00	\$ 400,000.00	60%
1800	ANIMAL CONTROL FUND	\$ 162,647.00	\$ 131,670.00	81%
1803	AVIATION RESERVE FUND	\$ 91,933.00	\$ -	0%
1805	EMPLOYEE LIABILITY FUND	\$ 1,024,805.00	\$ -	0%
1900	E-WASTE GRANT FUND	\$ 51,039.00	\$ 51,039.00	100%
2000	ROAD AND BRIDGE	\$ 5,811,612.00	\$ 5,179,931.00	89%
2003	ADD'L MOTOR FUEL TAX (Act 416 of 2019)	\$ 179,510.00	\$ 160,000.00	89%
3000	TREASURER'S AUTOMATION FUND	\$ 240,000.00	\$ 55,000.00	23%
3001	COLLECTOR'S AUTOMATION FUND	\$ 877,075.00	\$ 315,000.00	36%
3002	CIRCUIT COURT AUTOMATION FUND	\$ 251,200.00	\$ 50,000.00	20%
3004	ASSESSOR'S AMENDMENT NO. 79 FUND	\$ 110,400.00	\$ 20,000.00	18%
3006	RECORDER'S COST FUND	\$ 543,700.00	\$ 395,668.00	73%
3008	BAXTER COUNTY LIBRARY	\$ 943,005.00	\$ 852,000.00	90%
3010	COUNTY CLERK'S COST FUND	\$ 5,107.00	\$ 300.00	6%
3012	CHILD SUPPORT COST FUND	\$ 57,260.00	\$ 11,500.00	20%
3016	BREATHALYZER FUND	\$ 12,791.00	\$ 6,711.00	52%
3017	SPECIAL JAIL FEES	\$ 11,650.00	\$ 7,000.00	60%
3018	COUNTY DETENTION FACILITY FUND (\$20 BC	\$ 45,490.00	\$ 5,000.00	11%
3019	BOATING SAFETY FUND	\$ 86,700.00	\$ 10,000.00	12%
3020	EMERGENCY 911 FUND	\$ 1,118,973.00	\$ 1,005,979.00	90%
3024	PUBLIC DEFENDER FUND	\$ 63,000.00	\$ 33,323.00	53%
3028	DRUG COURT FUND	\$ 9,102.00	\$ 6,000.00	66%
3031	JUVENILE PROBATION FEES	\$ 116,200.00	\$ 31,877.00	27%
3039	CIRCUIT CLERKS COMMISSIONER'S FEE FUND	\$ 25,805.00	\$ 6,000.00	23%
3042	ASSESSOR'S LATE ASSESSMENT FEE FUND	\$ 12,020.00	\$ -	0%
3400	SHERIFF'S PROJECTS	\$ 85,700.00	\$ 75,944.00	89%
3401	JAIL MAINTENANCE & OPERATION FUND	\$ 3,006,000.00	\$ 2,852,783.00	95%
3410	DRUG ENFORCEMENT FUND	\$ 8,771.00	\$ 7,041.00	80%
3411	K-9 FUND	\$ 9,694.00	\$ 1,000.00	10%
3505	BJA/DOJ FY21 14TH JUD. DRUG COURT FUNI	\$ 136,472.00	\$ 124,065.00	91%
4001	HEALTH DEPT BLDG CONSTRUCTION FUND	\$ 594,700.00	\$ 500,000.00	84%
6009	LAW LIBRARY	\$ 16,687.00	\$ -	0%
	TOTAL	\$ 36,174,824.00	\$ 27,326,468.00	76%

Section 7. Severability. If a provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provisions or application, and to this end the provisions of this ordinance are declared to be severable.

Section 8. This Ordinance, being necessary for the protection and preservation of public health and safety, an emergency is hereby declared to exist and this Ordinance shall be in force and shall take effect upon passage and publication.

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: Baxter County Budget Committee

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

Baxter County 2023 Salary Schedule - Personnel Services

1000.0100 County Judge

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0100 County Judge	Baxter County Judge	\$ 94,344.00
1	1000.0100 County Judge	Administrative Assistant	\$ 56,689.78
1	1000.0100 County Judge	Executive Secretary	\$ 37,236.78
3			\$ 188,270.56

1000.0101 County Clerk

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0101 County Clerk	Baxter County & Circuit Clerk	\$ 87,355.20
1	1000.0101 County Clerk	Chief Deputy	\$ 49,191.38
2	1000.0101 County Clerk	Deputy Clerk	\$ 82,121.93
1	1000.0101 County Clerk	Payroll Administrator	\$ 44,071.04
1	1000.0101 County Clerk	Administrative Assistant	\$ 57,782.40
6			\$ 320,521.95

1000.0103 County Treasurer

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0103 County Treasurer	Baxter County Treasurer	\$ 81,364.80
1	1000.0103 County Treasurer	Chief Deputy	\$ 47,348.91
2			\$ 128,713.71

1000.0104 County Tax Collector

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0104 County Tax Collector	Baxter County Tax Collector	\$ 81,364.80
1	1000.0104 County Tax Collector	Chief Deputy	\$ 62,067.20
4	1000.0104 County Tax Collector	Deputy Collector	\$ 174,613.09
6			\$ 318,045.09

1000.0105 County Assessor

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0105 County Assessor	Baxter County Assessor	\$ 81,364.80
1	1000.0105 County Assessor	Chief Deputy	\$ 46,791.89
6	1000.0105 County Assessor	Deputy Assessor	\$ 243,130.78
3	1000.0105 County Assessor	GIS Technician	\$ 137,933.33
11			\$ 509,220.80

1000.0111 County Building & Grounds

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0111 Building & Grounds	Supervisor	\$ 49,919.79
1	1000.0111 Building & Grounds	Assistant Supervisor	\$ 38,736.46
4	1000.0111 Building & Grounds	Maintenance Worker	\$ 139,949.06
6			\$ 228,605.31

1000.0115 County Information Technology

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0115 Information Technology	It Manager	\$ 63,545.46
1	1000.0115 Information Technology	IT Technician	\$ 41,198.35
2			\$ 104,743.81

1000.0140 County Human Resources

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0140 Human Resources	Human Resources Director	\$ 50,391.12
1			\$ 50,391.12

1000.0151 County Maintenance Shop

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0151 County Maintenance Shop	Foreman	\$ 48,827.17
1	1000.0151 County Maintenance Shop	Mechanic	\$ 42,442.82
2			\$ 91,269.99

1000.0409 10th District Court

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0409 10th District Court	Probation Officer	\$ 42,999.84
1			\$ 42,999.84

1000.0416 Prosecuting Attorney

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
2	1000.0416 Prosecuting Attorney	Administrative Assistant	\$ 101,510.66
1	1000.0416 Prosecuting Attorney	Program Coordinator	\$ 45,934.93
1	1000.0416 Prosecuting Attorney	Secretary	\$ 37,386.75
4			\$ 184,832.34

1000.0415 Juvenile Services

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0415 Juvenile Services	Director	\$ 62,581.38
3	1000.0415 Juvenile Services	Probation Officer	\$ 136,626.47
4	1000.0415 Juvenile Services	Intake Officer	\$ 190,252.62
8			\$ 389,460.47

1000.0419 County Coroner

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0419 County Coroner	County Coroner	\$ 81,364.80
1	1000.0419 County Coroner	Chief Deputy	\$ 35,880.00
2			\$ 117,244.80

1000.0500 Office of Emergency Management

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0500 OEM	Director	\$ 50,241.15
1	1000.0500 OEM	Safety & Risk Mgmt Coordinator	\$ 43,728.26
2			\$ 93,969.41

1000.0800 Veteran's Services

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0800 Veteran's Services	Veteran's Services Officer	\$ 41,028.83
1			\$ 41,028.83

1000.0900 Airport

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1000.0900 Airport	Manager	\$ 47,991.63
1	1000.0900 Airport	Maintenance	\$ 39,850.51
2			\$ 87,842.14

1006.0400 County Sheriff

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1006.0400 County Sheriff	Baxter County Sheriff	\$ 92,160.00
1	1006.0400 County Sheriff	Chief Deputy/ Captain	\$ 70,208.32
1	1006.0400 County Sheriff	CID Lieutenant	\$ 54,247.44
1	1006.0400 County Sheriff	CID Sergeant	\$ 53,968.93
5	1006.0400 County Sheriff	CID Investigator	\$ 240,150.98
1	1006.0400 County Sheriff	CID Secretary	\$ 35,972.77
1	1006.0400 County Sheriff	Patrol Lieuenant	\$ 63,459.76
4	1006.0400 County Sheriff	Patrol Sergeant	\$ 230,015.54
4	1006.0400 County Sheriff	Patrol Corporal	\$ 201,050.31
8	1006.0400 County Sheriff	Patrol Deputy	\$ 324,888.51
1	1006.0400 County Sheriff	Support Services Lieutenant	\$ 59,860.53
1	1006.0400 County Sheriff	Support Services Sergeant	\$ 51,012.42
1	1006.0400 County Sheriff	Support Services Corporal	\$ 53,904.66
4	1006.0400 County Sheriff	Support Services Deputy	\$ 171,720.85
1	1006.0400 County Sheriff	Office Manager Lieutenant	\$ 54,633.07
1	1006.0400 County Sheriff	Administrative Deputy	\$ 41,842.94
4	1006.0400 County Sheriff	Secretary	\$ 165,850.67
40			\$ 1,964,947.70

1800.0191 Animal Control

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	1800.0191 Animal Control	Shelter Manager	\$ 49,919.79
1			\$ 49,919.79

2000.0200 County Road & Bridge

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	2000.0200 Road and Bridge	Superintendent	\$ 60,353.28
4	2000.0200 Road and Bridge	Foreman	\$ 202,035.81
14	2000.0200 Road and Bridge	HEO I	\$ 574,832.12
2	2000.0200 Road and Bridge	HEO II	\$ 97,461.52
17	2000.0200 Road and Bridge	LEO I	\$ 657,298.74
1	2000.0200 Road and Bridge	LEO II	\$ 37,343.90
4	2000.0200 Road and Bridge	Mechanic	\$ 172,856.31
1	2000.0200 Road and Bridge	Secretary	\$ 42,292.85
44			\$ 1,844,474.53

3006.0101 Recorder's Cost Fund

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
4	3006.0101 Recorder's Cost Fund	Deputy Clerk of Courts	\$ 165,100.82
1	3006.0101 Recorder's Cost Fund	Deputy Clerk Recording	\$ 40,064.75
5			\$ 205,165.57

3020.0501 911

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	3020.0501 911	PSAP Coordinator	\$ 49,919.79
10	3020.0501 911	911 Telecommunicator	\$ 364,653.33
11			\$ 414,573.12

3401.0418 County Jail

N. of Employees	Department	Classification(Job Title)	2023 Annual Salary (Projected)
1	3401.0418 County Jail	Jail Lieutenant	\$ 51,398.05
4	3401.0418 County Jail	Jail Sergeant	\$ 172,770.63
4	3401.0418 County Jail	Jail Corporal	\$ 165,743.55
2	3401.0418 County Jail	Jail Nurse	\$ 96,925.92
1	3401.0418 County Jail	Jail Secretary	\$ 41,521.58
1	3401.0418 County Jail	Warrant/Training Officer	\$ 41,200.22
2	3401.0418 County Jail	Jail Transport Deputy	\$ 85,249.84
16	3401.0418 County Jail	Jailer	\$ 603,415.50
31			\$ 1,258,225.29

BAXTER COUNTY
PAY GRADE TABULAR REPORT

GRADE RANGE	MINIMUM PAY	MIDPOINT PAY	MAXIMUM PAY	POSITION TITLE
120 1601-1800	\$22.72	\$27.64	\$35.04	Administrative Assistant-County Judge
119 1501-1600	\$21.94	\$26.79	\$33.78	Director-Juvenile Services
118 1401-1500	\$21.18	\$25.71	\$32.53	R & B Superintendent
117 1301-1400	\$20.40	\$24.76	\$31.29	OEM Director
				HR Director
				IT Manager
				Animal Control Manager/Compliance Officer
				911 PSAP Coordinator
				Supervisor - Buildings & Grounds
				Road Foreman
				Maintenance Shop Foreman
				Construction Foreman
				Quarry Foreman
116 1201-1300	\$19.63	\$23.79	\$30.04	Chief Deputy Clerk
				Chief Deputy Collector-Office Manager
115 1101-1200	\$19.03	\$23.03	\$29.03	Airport Manager
				Payroll Administrator
114 1001-1100	\$18.23	\$22.05	\$27.77	Administrative Assistant-PA Office
113 901-1000	\$17.53	\$21.17	\$26.62	Office Manager-Lieutenant
				Chief Deputy Real Estate Supervisor
				Chief Deputy Treasurer
112 851-900	\$16.94	\$20.43	\$25.66	Mechanic
				Deputy OEM/Safety & Risk Mgt.
111 801-850	\$16.62	\$20.03	\$25.13	Juvenile Services-Intake Officer
				Juvenile Services-Probation Officer Financial
				Juvenile Services-Probation Officer

Revised March 2022

Baxter County Government

GRADE RANGE	JOB VALUE	MINIMUM PAY	MIDPOINT PAY	MAXIMUM PAY	POSITION TITLE
110 751-800		\$16.23	\$19.54	\$24.49	Chief Deputy Coroner
109 701-750		\$15.83	\$19.04	\$23.86	Administrative Assistant-County & Circuit Clerk Deputy Clerk of Courts Deputy Clerk-Recording District Court Probation Officer Juvenile Services-Probation Officer (NTH) Deputy Clerk-Voter Registration Deputy Clerk-Accounts Payable
108 651-700		\$15.57	\$18.61	\$23.43	Deputy Clerk-Front Desk/Child Support Juvenile Services-Intake Court Clerk Juvenile Services-Intake Officer FINS Juvenile Services-Intake Officer Community Service
107 601-650		\$15.16	\$18.21	\$22.77	Deputy Assessor III Real or Personal Property Veterans Services Officer Deputy Assessor-GIS Technician 911 GIS/Addressor Assistant Supervisor-Buildings & Grounds
106 551-600		\$14.88	\$17.86	\$22.32	Deputy Coroner Deputy Collector-Office Administrator Telecommunicator Heavy Equipment Operator II Secretary I Executive Secretary R & B Secretary Secretary Public Defender Deputy Collector-DAV Specialist Deputy Assessor II Personal Property Deputy Collector-Debt Coordinator Deputy Collector-Improvement Coordinator

Revised March 2022

Baxter County Government

GRADE RANGE	JOB VALUE	MINIMUM PAY	MIDPOINT PAY	MAXIMUM PAY	POSITION TITLE
105 501-550		\$14.60	\$17.49	\$21.85	Heavy Equipment Operator I Program Coordinator-Victim Witness
104 451-500		\$14.29	\$17.12	\$21.36	Deputy District Court Clerk Deputy District Court Clerk-Civil/Small Claims Light Equipment Operator II Airport Maintenance Worker Lead Maintenance Worker Maintenance Worker-Night Crew Lead
103 400-450		\$14.00	\$16.75	\$20.87	Light Equipment Operator I Deputy Assessor I Personal Property Maintenance Worker Maintenance Worker-Night Crew Animal Control Shelter Attendant

Revised March 2022

Baxter County Government

Baxter County Sheriff's Office Pay Scale 2023

Job Position	2023 Starting Pay	Starting wage can be + 3 % per 2-years of experience up to maximum of 24%
Captain - Chief Deputy	\$26.00	
		6% minimum increase for promotion 9% maximum decrease for demotion
Lieutenant - Jail Administrator	\$21.50	
Lieutenant - Patrol		
Lieutenant - CID		
Lieutenant - Support Services		
Office Manager		
		90 day probation increase only for new hires, not promotions or transfers
Sergeant - Jail	\$19.00	
Sergeant - Patrol		
Sergeant - CID		
Sergeant - Support Services		
Nurse/LPN - Jail	\$18.75	
Transport Deputy - Jail	\$18.25	
Corporal - Patrol		
Corporal Support Services		
Corporal - Jail		
Investigator - CID	\$17.75	
Deputy - Support Services		
Deputy - Patrol		
Deputy - Administration		
Warrants/Training Deputy - Jail		
Part-time Deputy or Investigator	\$17.00	
Jailer / Dispatcher	\$16.75	
Part-Time Jailer/Dispatcher	\$16.00	
Secretary - Administration	\$15.25	
Secretary - CID		
Secretary - Jail		

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS TO PURCHASE PROPERTY.

WHERE AS, the County has been notified by the Federal Aviation Administration, that obstructions exist on private property off the south end of the Airport runway, Midway in Baxter County, Arkansas.

WHERE AS, it was determined that the property is suitable for the current and future needs and requirements of the County and, based on this determination, the County Judge is negotiating a purchase from the property owner to close on or prior to December 31, 2022, and

WHERE AS, it may be required to exercise the right of Eminent Domain which requires the funds to be in place once acted upon, and

WHERE AS, the Baxter County Budget Committee met on November 17, 2022, and voted to send the plan to purchase said property to the full Quorum Court for approval at the December 2022 meeting; and

WHERE AS, the Baxter County Budget Committee recommends that the Quorum Court authorize an appropriation of funds not to exceed \$302,000.00 from County General Sales Tax Revenue Fund (#1000) for procurement of said property.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The Quorum Court authorizes the IT Manager to make the following new appropriation from County General (#1000) into the following designated line item for future expenditure: \$302,000.00 (plus closing costs) appropriated into GL# 1000-0900-4001 (Capital Outlay- Land).

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: Budget Committee

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2022 - _____

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING \$2,377.14 OF REVENUE FUNDS INTO JUVENILE SERVICES DEPARTMENT BUDGET AND RE-APPROPRIATING \$25,000.00 WITHIN JUVENILE SERVICES DEPARTMENT BUDGET.

WHEREAS, these monies will be appropriated in the amount of \$2,377.14 as shown below for the purpose of appropriate assignment of expenditures;

WHEREAS, the County General revenue funds in the amount of \$2,377.14 are from excess revenue from Juvenile Transport;

WHEREAS, Juvenile Services is requesting a re-appropriation of funds within their budget for the appropriate use of expenditures.

WHEREAS, there are sufficient funds available in the Juvenile Services Department Budget for said transfer.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The Baxter County Quorum Court authorizes the IT Manager to make the following appropriation and re-appropriation within the Juvenile Services Department budget:

\$2,377.14 appropriated into GL#1000-0415-3009 (Other Professional Services)

\$25,000.00 from #1000-0415-1012 (Other Fringe Benefits) to #1000-0415-3009 (OPS)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE
Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK
Sponsor: _____
Date Adopted: _____
Votes: For: _____ Against: _____
Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2022 –

**BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE
AMOUNT OF \$12,811.75 FOR THE COTTER-GASSVILLE RURAL FIRE PROTECTION
DISTRICT TO THE COUNTY JUDGE'S BUDGET.**

WHEREAS, the Cotter-Gassville Rural Fire Protection District applied for and was
awarded a Rural Community Grant from the State of Arkansas in the amount of
\$12,811.75; and

WHEREAS, these funds have been deposited with the County Treasurer, and will be
distributed to the Cotter-Gassville Rural Fire Protection District; and

WHEREAS, it is necessary to appropriate the funds received into the designated line
item for State Grants in the County Judge's budget for the proper assignment of this
expenditure.

**NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER
COUNTY, ARKANSAS, THAT:**

Section 1. There is hereby appropriated from the County General revenue fund (#1000-
7010) the following sum of money into the designated 2022 budget line item:

\$12,811.75 appropriated to GL# 1000-0100-3120 (State Grants)

APPROVED:

MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: D. Frank – JP-1, R. Steele – JP-8, K. Litty – JP-10

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____